

City of Stewart Council Meeting Minutes
March 14, 2022

7:00 pm Call to Order the Regular Council Meeting

Pledge of Allegiance

Roll call; Mayor: Jason Peirce - Present

Council Member: Kevin Klucas - Present

Council Member: Curt Glaeser - Present

Council Member: Carol Altrichter - Present

Council Member: James Eitel - Present

Approval of Minutes;

Motion to Approve Minutes; Eitel/Altrichter, all in favor, motion carried

Consent of Agenda;

Resolution No. 2022-28 Approve Agreement City of Stewart, McLeod County

Resolution No. 2022-27 Approve Purchase of Office Shredder

Resolution No. 2022-21 Water Tower Service Contract

Motion to Approve Consent of Agenda; Altrichter/Glaeser

Approval of Treasurer Report and Balance Sheet;

January - Tabled

February - Tabled

March - Tabled

Treasurer Reports and Balance Sheets Tabled for corrections.

Request for Transferring funds

Request to Transfer funds tabled for Resolution

Approval of Statement of Revenue and Expenditures;

December- Tabled

January - Tabled

February - Tabled

Approval of Claims;

Motion to Approve Claims; Glaeser/Eitel; all in favor, motion carried

Approval of Utility Billing Information;

The council would like to have an indicator on the report for properties that are already disconnected.

It was suggested to partially shut water off to reduce the flow of water for those not paying until shut offs can be done.

Motion to Approve Utility Billing Information; Glaeser/Klucas, all in favor, motion carried

Approval of Bank Reconciliations - General Fund, Rehab and Pop

Motion to Approve Bank Reconciliations; Altrichter/Klucas, all in favor, motion carried.

Petitions, requests and communications

Comparison of Pop Pricing

After reviewing the information, it was decided to order the pop from the Vendor.

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The clerk was instructed to find out what the funds from the pop account can be used for.

Volunteer Fire Relief Assoc. Investment Report Card

Garbage Fund - The Clerk is to look into the account to determine the amount to be billed to West Central for the Reimbursement of the Sales Tax

Mediacom - rate adjustments

US Bank – Notice of successor paying agent

Direct Reimbursement for McLeod HHS

Motion to Deny Direct Reimbursement for McLeod HHS; Altrichter/Glaeser, all in favor, motion carried

Bruce Remus – Questioning Base Fees

Bruce questioned the base fees on his mobile home lots. The Mayor explained the debt service charges. Bruce questioned why only some of the lots are being charged. The clerk is to look into why they are not all being charged.

ARPA Update

Ordinances and Resolutions;

Resolution No. 2022-21 – Approval of Contract with Maguire Iron Inc

Motion to approve Resolution No. 2022-21; Altrichter/Eitel, all in favor, motion carried
Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Resolution No. 2022-23 – Re-Establishing Precincts and Polling Places

Remove the verbiage describing the polling place location.

Motion to Approve Resolution No. 2022-23; Glaeser/Altrichter, all in favor, motion carried
Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Resolution No. 2022-24 – Resolution to Approve Donation to the Hector Community Pool

The clerk was instructed that if the pop funds can be used for donations this will be funded from the pop account. If not, it will be taken from the EDA account.

Motion to Approve Resolution No 2022-24; Klucas/Glaeser, all in favor, motion carried
Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Resolution No 2022-25 – Resolution to Approve Purchase of Mosquito Control Applications

Motion to Approve Resolution No. 2022-25; Klucas/Altrichter, all in favor, motion carried
Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Resolution No. 2022-27 – Resolution to Approve Purchase of Office Shredder

Clerk to research cost of Shred-It.

Tabled for April Meeting

Resolution No. 2022-28 – Approval of Agreement with McLeod County Public Safety Radio Communication Devices

Motion to Approve Resolution No. 2022-28; Glaeser/Klucas, all in favor, motion carried

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Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Reports of Officers, Boards and Committees;

1. Police Department Report
Motion to Approve Police Report; Glaeser/Altrichter, all in favor, motion carried

2. Emergency Services Report
 - A. Fire Department
Motion to Approve Fire Department Report; Eitel/Glaeser, all in favor, motion carried.

 - B. EMR Department
Motion to Approve EMR Department Report; Glaeser/Altrichter, all in favor, motion carried.

3. Maintenance - Water/Waste Water Report
MMS Report
Haloacetic Acids & Trihalpmethane Results

Resolution 2022-26 – Approval of Purchase of a Signal Light

Motion to Approve Resolution No. 2022-26; Glaeser/Eitel, all in favor, motion carried

Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Motion to Approve Credit Card for Nahtan Hardel; Altrichter/Klucas, all in favor, motion carried

Nate to research Backstop for the Ball Field.

Unfinished business;

Meter Reading; Council requests a summary of the findings after the readings are done with the phone and the tablet. Some meters have higher readings in the software than what the meters are reading.

Employee Review;

Corinne Wendolek – 6 month

Corinne received a meets expectations/highly satisfactory review.

Motion to approve end of probation; Glaeser/Klucas, all in favor, motion carried

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Miscellaneous; and

Set a date for a Special Meeting

ADJOURN

Motion to Adjourn; Glaeser/Altrichter, all in favor, motion carried

Robin Johnson – City Clerk/Treasurer

Attest:

Mayor – Jason Peirce