

City of Stewart Council Meeting Minutes September 13, 2021

7:00 pm Call to Order the Regular Council Meeting

Pledge of Allegiance

Roll call; Mayor: Jason Peirce
Council Member: Kevin Klucas
Council Member: Curt Glaeser
Council Member: Carol Altrichter
Council Member: James Eitel

Approval of Minutes;

Approval of Special Meeting Minutes;

Motion to Approve Minutes from August 9 and Special Meeting Minutes of August 17;

Klucas/Altrichter, all in favor, motion carried

Consent of Agenda;

Discussion regarding Welcome signs and LED Sign

Motion to approve Consent of Agenda; Klucas/Eitel, all in favor, motion carried

Approval of Treasurer Report and Balance Sheet;

The council questioned the balance of the Other savings and or checking funds. The clerk will review these accounts and make any necessary corrections

Motion to Approve Treasurer Report and Balance sheet with the instruction to the clerk;

Klucas/Glaeser, all in favor, motion carried

Approval of Statement of Revenue and Expenditures;

The council questioned Miscellaneous Revenues, the clerk to review and make any necessary corrections.

Motion to Approve Statement of Revenue and Expenditures; Klucas/Eitel, all in favor, motion carried

Approval of Claims;

Sewer wages for maintenance dept to be added.

Motion to approve Claims; Altrichter/Glaeser, all in favor, motion carried

Approval of Utility Billing Information;

Motion to Approve Utility Billing; Glaeser/Eitel, all in favor, motion carried

Approval of Bank Reconciliations – General Fund, Rehab and Pop

Motion to Approve Bank Reconciliations; Glaeser/Eitel, all in favor, motion carried

Petitions, requests and communications

Proposal for Bldg. Inspector

Clerk to create a Resolution to approve 101 Development Resources Inc.

Response from City Attorney regarding MNSPECT

A copy of the e-mail from the City Attorney was included in the packet

MN Water Assistance Program

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The Council was informed there are applications for the MN Water Assistance Program located in the clerk's office.

Kevin Klucas discussed moving forward to schedule a meeting with Scenic Sign Co to request a bid for placement of the Welcome Signs and the LED sign. Kevin and Jim are to meet with the Rep from Scenic Sign. Kevin will schedule a meeting and let Jim know when.

Ordinances and Resolutions;

Resolution No. 2021-62 - Approval of St Boniface Church Application of Lawful Gambling
Motion to Approve Resolution No. 2021-62; Glaeser/Eitel, all in favor, motion carried
Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Resolution No. 2021-63 – Approval of Special Event Liquor License Cactus Jacks II
Motion to Approve Resolution No. 2021-63; Eitel/Altrichter, all in favor, motion carried
Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Resolution No. 2021-68 – Approval of Proposed Budget and Tax Levy for 2022
Tabled for special meeting September 22, 2021

Resolution No. 2021-69 – Approval of 2020 Final Audit
Motion to Approve Resolution No. 2021-69; Klucas/Glaeser, all in favor, motion carried
Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Resolution No. 2021-70 – Approval of Donation to BLHS After Prom Fundraiser
Motion to Approve Resolution No. 2021-70; Altrichter/Glaeser, all in favor, motion carried
Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Reports of Officers, Boards and Committees;

1. Police Department Report
Motion to Approve Police Department Report; Klucas/Altrichter, all in favor, motion carried

2. Emergency Services Report
 - A. Fire Department
Motion to Approve Fire Dept Report; Altrichter/Klucas, all in favor, motion carried

Resolution No. 2021-66 Acceptance of FEMA Grant
Motion to Approve Resolution No. 2021-66; Glaeser/Eitel, all in favor, motion carried.
Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Resolution No. 2021-67 Approval to Purchase Drager Air Masks
Motion to Approve Resolution No. 2021-67; Glaeser/Klucas; all in favor, motion carried
Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

- B. EMR Department

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Motion to Approve EMR Dept Report; Altrichter/Glaeser; all in favor, motion carried.

3. Maintenance - Water/Waste Water Report

Motion to Approve Maintenance-Water/WasteWater Report; Klucas/Glaeser; all in favor, motion carried

Resolution No. 2021-64 – Approve Training Water/Wastewater

Motion to Approve Resolution No. 2021-64; Glaeser/Eitel, all in favor, motion carried.

Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Resolution No. 2021-65 – Approve Attendance to MRWA Expo

Motion to Approve Resolution No. 2021-65; Klucas/Glaeser, all in favor, motion carried.

Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Unfinished business;

Employee Review;

Miscellaneous; and

Set a date for a Special Meeting

September 22, 2021 @ 6PM

ADJOURN

Motion to Adjourn;Klucas/Altrichter, all in favor, motion carried.

Robin Johnson – City Clerk/Treasurer

Attest:

Mayor – Jason Peirce