

City of Stewart Council Meeting Minutes
August 9, 2021

7:00 pm Call to Order the Regular Council Meeting

Pledge of Allegiance

Roll call; Mayor: Jason Peirce
Council Member: Kevin Klucas
Council Member: Curt Glaeser
Council Member: Carol Altrichter
Council Member: James Eitel

Approval of Minutes;

Motion to Approve July 12, 2021 Meeting Minutes; Klucas/Glaeser, all in favor, motion carried

Consent of Agenda;

Corrections to Claims

David Maiers

Motion to Approve Consent of Agenda; Glaeser/Altricher, all in favor, motion carried

Approval of Treasurer Report and Balance Sheet;

Mayor Peirce questioned the WSDS receipts account and the miscellaneous revenues account. The clerk to research.

Motion to Approve the Treasurers Report and the Balance Sheet with the questions noted; Altrichter/Eitel, all in favor, motion carried

Approval of Statement of Revenue and Expenditures;

Motion to Approve Statement of Revenue and Expenditures; Altrichter/Glaeser, all in favor, motion carried

Approval of Claims;

The clerk informed the council of 2 claims to be removed and additional claims received after the packets went out.

Motion to approve Claims; Klucas/Altrichter, all in favor, motion carried

Approval of Utility Billing Information;

Motion to approve Utility Billing; Altrichter/Glaeser, all in favor, motion carried.

Approval of Bank Reconciliations – General Fund, Rehab and Pop

Motion to Approve Bank Reconciliations; Klucas/Altrichter, all in favor, motion carried

Petitions, requests and communications

West Central Sanitation rate increase

The council was informed of a 3% rate increase per the contract.

The clerk informed the council of David Maiers application to the Fire Dept per his request

Ordinances and Resolutions;

Resolution No. 2021-52 - Approve the Termination of MNSPECT's contract

Discussion was had regarding the "90 Day without cause" section of the contract. The council had voted on this by a motion at the July 12th meeting. The resolution was

presented per the City Attorney's advice. Scott Qualle of MNSPECT was present. Scott had

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sent responses to complaints on July 19, 2021 that were included in the packets. Scott questioned why a permit from 2007 was being included in the discussion of complaints. Council member Glaeser stated that it was to show a pattern.

Motion to approve Resolution No 2021-52; Glaeser/Eitel, 3-2 vote, motion carried.
Members polled, Peirce-yea, Altrichter-ney, Eitel-yea, Klucas-ney, Glaeser-yea

Resolution No. 2021-53 – Approve Employee Request for Vacation/Sick Time Payout
Per City policy you must leave employment in good standing to receive vacation/sick payout.

Motion to Deny Resolution No 2021-53; Glaeser/Altrichter, all in favor, motion carried
Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Resolution No. 2021-54 – Approval of a Donation from United Farmer’s Cooperative
Motion to Approve Resolution No. 2021-54; Altrichter/Glaeser, all in favor, motion carried
Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Resolution No. 2021-55 – Approve Request for refund of STWR fees
Discussion regarding suspending the STWR fee until further research into the calculations can be completed.

Motion to approve Resolution No 2021-55 with the addition to suspend the STWR fee;
Altrichter/Eitel, all in favor, motion carried.
Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Resolution No. 2021-57 – Approval of Request to Replant Tree
Motion to Approve Resolution No 2021-57; Altrichter/Eitel, Glaeser abstaining; all in favor, motion carried
Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-abstained

Resolution No. 2021-60 – Approval of American Legion Raffle and Paddlewheel Fundraiser
Motion to Approve Resolution No. 2021-60; Klucas/Altrichter, all in favor, motion carried
Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Reports of Officers, Boards and Committees;

1. Police Department Report
 - June Report
 - July Report
 - Motion to Approve Police Report; Glaeser/Eitel, all in favor, motion carried
2. Emergency Services Report
 - A. Fire Department
 - Motion to Approve Fire Dept. Report; Eitel/Glaeser, all in favor, motion carried

Resolution No 2021-58 – Approval of Fire Chief Conference
Motion to Resolution No 2021-58; Klucas/Glaeser, all in favor, motion carried
Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

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Resolution No 2021-59 – Request for Pay Increase

Motion to Approve Resolution No 2021-59; Glaeser/Eitel, all in favor, motion carried

Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Motion to present Resolution No 2021-59 to Townships; Glaeser/Eitel, all in favor, motion carried.

B. EMR Department

Motion to Approve EMR Dept Report; Glaeser/Altrichter, all in favor, motion carried.

Resolution 2021-56 – Approval of Fire/EMR Training

Motion to Approve Resolution No 2021-56; Glaeser/Eitel, all in favor, motion carried

3. Maintenance - Water/Waste Water Report

Motion to Approve Maintenance – Water/Waste Water Report; Altrichter/Glaeser, all in favor, motion carried

Unfinished business;

Employee Review;

Miscellaneous; and

Set a date for a Special Meeting

ADJOURN

Motion to Adjourn; Klucas/Glaeser, all in favor, motion carried

Robin Johnson – City Clerk/Treasurer

Attest:

Mayor – Jason Peirce