

City of Stewart Council Meeting Minutes May 10, 2021

7:00 pm Call to Order the Regular Council Meeting

Pledge of Allegiance

Roll call; Mayor: Jason Peirce
Council Member: Kevin Klucas
Council Member: Curt Glaeser
Council Member: Carol Altrichter
Council Member: James Eitel

Approval of Minutes;

Motion to Approve April 12, 2021 Minutes; Klucas/Glaeser

Consent of Agenda;

Approval of Treasurer Report and Balance Sheet;

Motion to Approve Treasurer Report/Balance Sheet; Klucas/Altrichter, all in favor, motion carried

Approval of Statement of Revenue and Expenditures;

Council member questioned the Miscellaneous Revenue having a credit balance. Mayor Peirce explained the credit being a positive while questioning what the revenues were. The clerk will check into this.

Motion to Approve Statement of Revenue and Expenditures; Glaeser/Altrichter, all in favor, motion carried.

Approval of Claims;

Motion to approve the Claims; Klucas/Eitel, all in favor, motion carried.

Approval of Utility Billing Information; It was requested that letters be sent to the past due accounts requesting payment with a Payment Arrangement Agreement.

Motion to Approve Utility Billing Information; Glaeser/Klucas, all in favor, motion carried

Approval of Bank Reconciliations – General Fund, Rehab and Pop

Motion to Approve the Bank Reconciliations; Altrichter/Glaeser, all in favor, motion carried

Petitions, requests and communications

David Palm – Update on Lift Station & Forcemain Improvements - Review the scope, estimated project cost, funding, and next steps related to the project.

David was instructed to move forward with the project and request permission to seek bids at the June meeting.

David was requested to review the Group C warranty to determine grass growth in some areas.

Discussion of What the Council would like in the Packets-

No discussion

Tracy Reihman – MNSPECT- Update the Council on the status of rental inspections

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Paul Hacker – (Virgil Remus) Request additional water meter for barn.

Ordinances and Resolutions;

Resolution No. 2021-26 – Approval of Cactus Jacks II to Use the Softball Park
Motion to Approve Resolution No 2021-26; Eitel/Altrichter, all in favor, motion carried
Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Resolution No. 2021-27 – Approval of a Variance for Hedges in the Boulevard at 850
Croyden Street
Motion to Approve Resolution No 2021-27 with the stipulation that is has to be approved
by the Board of Adjustment; Eitel/Glaeser, all in favor, motion carried
Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Resolution No. 2021-28 – Approval of a Temporary Liquor license for an outside premises
for Cactus Jacks
Motion to Approve Resolution No 2021-28; Eitel/Altrichter, all in favor, motion carried

Resolution 2021-30 – Renewal of Chronicle Subscription; Klucas/Glaeser, all in favor,
motion carried
Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Reports of Officers, Boards and Committees;

1. Police Department Report
Motion to Approve Police Department Report; Altrichter/Glaeser, all in favor,
motion carried
2. Emergency Services Report
 - A. Fire Department
Motion to Approve Fire Department Report; Altrichter/Eitel, all in favor, motion
carried
 - B. EMR Department
Motion to Approve EMR Department Report; Eitel/Glaeser, all in favor, motion
carried
3. Maintenance - Water/Waste Water Report
Scott was asked to inspect a pothole on Martha Street
Mike was asked to seek bids for Seal Coating Streets
Motion to Approve Maintenance/Water/Wastewater Report; Glaeser/Eitel, all In
favor, motion carried
 - A. Resolution 2021-25 – Dust Coating of Alley Ways

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Motion to Approve Resolution No 2121-25; Glaeser/Eitel, all in favor with Klucas abstaining, motion carried

Members Polled, Peirce-yea, Glaeser-yea, Altrichter-yea, Eitel-yea, Klucas-abstained

B. Resolution No 2021-29 – Approval of Curbstop – Standpipe

Repair/Replacement

Resolution No 2021-29 – Tabled until June meeting

C. Resolution No 2021-31- Purchase of a Replacement Truck for Maintenance

Motion to Approve Resolution No 2021-31; Klucas/Glaeser, all in favor, motion carried.

Members Polled, Peirce-yea, Glaeser-yea, Altrichter-yea, Eitel-yea, Klucas-yea

Unfinished business;

Miscellaneous; and

Set a date for a Special Meeting

ADJOURN

Motion to Adjourn; Altrichter/Eitel, all in favor, motion carried

Robin Johnson – City Clerk/Treasurer

Attest:

Mayor – Jason Peirce