

City of Stewart Council Meeting Minutes
April 12, 2021

7:00 pm Call to Order the Regular Council Meeting

Pledge of Allegiance

Roll call; Mayor: Jason Peirce
Council Member: Kevin Klucas
Council Member: Curt Glaeser
Council Member: Carol Altrichter
Council Member: James Eitel

Approval of Minutes;

Motion to Approve March 8th Minutes; Klucas/Glaeser, all in favor, motion carried

Consent of Agenda; Matt Lynch- request for dirt.

Resolution No. 2021-22 – Approval of BLHS 13U Traveling Baseball Games to be Played at the Stewart Softball Park

Motion to Approve Consent of Agenda; Glaeser/Eitel, all in favor, motion carried

Approval of Treasurer Report and Balance Sheet;

Correction to Garbage Fund, and the General balance on the treasurer report and balance sheet do not match.

Motion to Approve Treasurer Report and Balance sheet with the corrections;
Glaeser/Altrichter, all in favor, motion carried

Approval of Statement of Revenue and Expenditures;

The Annual Budget needs to be entered

Motion to approve Statement of Revenue and Expenditures with the correction;
Klucas/Altrichter, all in favor, motion carried

Approval of Claims;

Mayor Peirce questioned the Credit from Cortrust-Refund of cancelled training that was charged on the credit card.

Council member Altrichter questioned Kris Engineering – Grader Blades

Council member Eitel questioned the John Deere Financial - Filters

Motion to Approve Claims; Glaeser/Eitel, all in favor, motion carried

Approval of Utility Billing Information;

Past due residents will be sent a letter regarding their balances, those with balances past due from 2020 will receive letter stating payment needs to be made by month end or they will be disconnected.

Motion to Approve Utility Billing Information; Altrichter/Glaeser, all in favor, motion carried.

Approval of Bank Reconciliations – General Fund, Rehab and Pop

Motion to Approve Bank Reconciliations; Klucas/Eitel, all in favor, motion carried

Petitions, requests and communications

Tim Langenfeld – McLeod County Sheriff

City of Stewart Council Meeting Minutes

April 12, 2021

The City Council was questioning the door checks in town. Sheriff Langenfeld will discuss with his officers.

Plans for Parcel 20.050.1310 – There are no plans to sell this parcel at this time.
David Wegscheid - Parcels 20.067.0150, 20.067.0160, 20.067.0170 – David and Kelly Wegscheid would like to purchase these lots. The City does not have authority to sell these as they were acquired on a forfeiture. The City could choose to return ownership to the County where they would be placed up for sale on the Forfeiture Sale in the fall. David indicated he may not be willing to wait for the Sale. Mayor Peirce instructed David & Kelly to submit a proposal for further research.

Tim Gennrich – Land Rental Contract-

This is an extension of the current land rent contract, a new contract is not required.

Taylor Williamson - West Central Sanitation – Past Due Accounts

West Central is requesting guidance for citizens that are not paying for their services. The City Council agreed for a reduction of services with letters being sent.

Orville Trenton – Stewart Lions – Proposal for Disc Golf – Orville to work with Scott for a location

Matt Lynch – request for Dirt – permission to use as much dirt as needed with the agreement to clean up when finished.

Ordinances and Resolutions;

Resolution No. 2021-13 - Approve the Liquor License Application from C & K Enterprise
Motion to Approve Resolution No. 2021-13 - Approve the Liquor License Application from C & K Enterprise; Eitel/Glaeser, all in favor, motion carried
Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Resolution No. 2021-14 – Approval of Donation to BLHS 1after Prom 2021 Event
Motion to Approve Resolution No. 2021-14 – Approval of Donation to BLHS 1after Prom 2021 Event;Klucas/Eitel, all in favor, motion carried
Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Resolution No. 2021-15 - Approve the Purchase of Transceiver and Software Maintenance Agreement
Motion to Approve Resolution No. 2021-15 - Approve the Purchase of Transceiver and Software Maintenance Agreement; Glaeser/Eitel, all in favor, motion carried
Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Resolution No. 2021-17 - Approval Granting Permission for the BLHS School Varsity Softball Games Be Played at the Stewart Softball Park

City of Stewart Council Meeting Minutes

April 12, 2021

Motion to Approve Resolution No. 2021-17 - Approval Granting Permission for the BLHS School Varsity Softball Games Be Played at the Stewart Softball Park; Glaeser/Eitel, all in favor, motion carried.

Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Resolution No. 2021-18 – Approval Granting Permission for St Paul Lutheran Church’s Wednesday Fun Night Softball Games to be Played at the Stewart Softball Park

Motion to Approve Resolution No. 2021-18 – Approval Granting Permission for St Paul Lutheran Church’s Wednesday Fun Night Softball Games to be Played at the Stewart Softball Park;Eitel/Glaeser, all in favor, motion carried.

Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Resolution No. 2021-19 – Approve Rental of Portable Rest-Rooms for City Park and Softball Field for year 2021

Motion to Approve Resolution No. 2021-19 – Approve Rental of Portable Rest-Rooms for City Park and Softball Field for year 2021;Altrichter/Glaeser, all in favor, motion carried.

Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Resolution No. 2021-22 – Approval of BLHS 13U Traveling Baseball Games to be Played at the Stewart Softball Park

Motion to Approve Resolution No. 2021-22 – Approval of BLHS 13U Traveling Baseball Games to be Played at the Stewart Softball Park; Klucas/Glaeser, all in favor, motion carried.

Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Reports of Officers, Boards and Committees;

1. Police Department Report

Motion to Approve Police Department Report;Klucas/Altrichter, all in favor, motion carried.

2. Emergency Services Report

A. Fire Department

Motion to Approve Fire Department Report; Glaeser/Eitel, all in favor, motion carried

Resolution No. 2021-20 – Approve the Acceptance of a Donation of Hams
Mayor Peirce informed the board that the League of MN Cities states that gifts of nominal value (\$10.00) can be accepted.

Motion to Approve Resolution No. 2021-20 – Approve the Acceptance of a Donation of Hams; Eitel/Glaeser, all in favor, motion carried.

Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Resolution No. 2021-21 – Approval to Apply for DNR 50/50 Grant

Motion to Approve Resolution No. 2021-21 – Approval to Apply for DNR 50/50 Grant; Glaeser/Eitel, all in favor, motion carried.

Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

City of Stewart Council Meeting Minutes
April 12, 2021

B. EMR Department

Motion to Approve EMR Department; Altrichter/Glaeser, all in favor, motion carried

C. EMS Report

3. Maintenance - Water/Waste Water Report

Motion to Approve Maintenance-Water/Wastewater Report; Glaeser/Eitel, all in favor, motion carried

Resolution No. 2021-16 – Approval of Dust Coating of City Streets

An addition to Resolution 2021-16 that a second application is approved if necessary.

Motion to Approve Resolution No. 2021-16 – Approval of Dust Coating of City Streets; Altrichter/Glaeser, all in favor, motion carried.

Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Resolution No. 2021-23 – Approval to Bid on Grader Blade

Motion to Approve Resolution No 2021-23 with a Maximum bid of \$5,000.00;Klucas/Glaeser, all in favor, motion carried.

Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

Resolution No. 2021-24 – Approval to Bid on Construction Cones

Motion to Approve Resolution No. 2021-24 with a maximum bid of \$1,000.00; Glaeser/Eitel, all in favor motion carried.

Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-yea

NPDES Permit Compliance Summary

MMS Report

Unfinished business;

Employee Review-Susan Mueller

Susan received Between needs improvement and Meets Expectations Review.

Motion to Approve a step increase retro to anniversary date; Eitel/Glaeser, 3-2 in favor, motion carried.

Members polled, Peirce-yea, Altrichter-neh, Eitel-yea, Klucas-neh, Glaeser-yea

Miscellaneous; and

Set a date for a Special Meeting

ADJOURN

Motion to Adjourn Glaeser/Eitel, all in favor, motion carried.