

**City of Stewart Council Meeting Minutes**  
**March 8, 2021**

7:00 pm      Call to Order the Regular Council Meeting

Motion to Appoint Kevin as Acting Mayor in Jason and Curt's Absence. Altrichter/Eitel, all in favor, motion carried.

Pledge of Allegiance

Roll call;      Mayor: Jason Peirce -Absent  
                    Council Member: Kevin Klucas-Present  
                    Council Member: Curt Glaeser-Absent  
                    Council Member: Carol Altrichter-Present  
                    Council Member: James Eitel-Present

Approval of Minutes;

Motion to Approve February 8<sup>th</sup> Meeting Minutes; Eitel/Altrichter, all in favor, motion carried

Consent of Agenda;

Swear in Michael Hansen to Planning and Zoning after the maintenance report

Motion to Approve Consent of Agenda; Eitel/Altrichter, all in favor, motion carried

Approval of Treasurer Report and Balance Sheet;

Motion to Approve the Treasurer's Report and Balance Sheet; Altrichter/Eitel, all in favor, motion carried

Approval of Statement of Revenue and Expenditures;

Motion to Approve Statement of Revenue and Expenditures; Altrichter/Eitel, all in favor, motion carried

Approval of Claims;

Motion to Approve Claims; Eitel/Altrichter, all in favor, motion carried

Approval of Utility Billing Information;

Motion to Approve Utility Billing Information; Altrichter/Eitel, all in favor, motion carried

Approval of Bank Reconciliations – General Fund, Rehab and Pop

Motion to Approve Bank Reconciliations; Klucas/Altrichter, all in favor, motion carried.

**Petitions, requests and communications**

LMCIT- Loss Control Recommendation

City accounts used for personal

Jillian Hansen- US Solar

Jillian informed the board of the process to buy into the solar program.

Renville, Sibley and McLeod Counties Joint Ditch No 24

**Ordinances and Resolutions;**

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Resolution No 2021 -11 – Approval to Purchase Asyst Payroll to Accounts Payable Interface Module

Motion to Approve Resolution No 2021-11-Approval to Purchase Asyst Payroll to Accounts Payable Module; Eitel/Altrichter, all in favor, motion carried

Members polled, Peirce-absent, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-absent

### Reports of Officers, Boards and Committees;

1. Police Department Report

Motion to approve Police Department Report- Altrichter/Eitel, all in favor, motion carried. Request for Sheriff to attend the April Meeting-Altrichter/Eitel, all in favor, motion carried

2. Emergency Services Report

A. Fire Department

Motion to approve the Fire Department Report; Altrichter/Eitel, all in favor, motion carried

Resolution 2021-12 Approval for Fire Training

Motion to Approve Resolution 2021-12 Approval for Fire Training;Altrichter/Eitel, all in favor, motion carried.

Members polled, Peirce-absent, Altrichter-yea, Eitel-yea, Klucas-yea, Glaeser-absent.

B. EMR Department

Motion to Approve EMR Report; Eitel/Altrichter, all in favor, motion carried

C. EMS Report

Motion to Approve EMS Report; Eitel/Altrichter, all in favor, motion carried

3. Maintenance - Water/Waste Water Report

MMS Report-Arsenic Report

Motion to Approve the Maintenance Report; Altrichter/Eitel, all in favor, motion carried

Unfinished business;

Employee Review-Susan Mueller

Employee Review Tabled until the April meeting when all Council members are present.

Miscellaneous; and

Set a date for a Special Meeting

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Robin Johnson – City Clerk/Treasurer

Attest:

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Mayor – Jason Peirce