

City of Stewart Council Meeting Minutes
February 8, 2021

7:00 pm Call to Order the Regular Council Meeting

Pledge of Allegiance

Roll call; Mayor: Jason Peirce
Council Member: Kevin Klucas
Council Member: Curt Glaeser
Council Member: Carol Altrichter
Council Member – James Eitel

Approval of Minutes;

Motion to Approve January 11 Regular Meeting Minutes; Klucas/Glaeser, all in favor, motion carried

Consent of Agenda;

Planning & Zoning Report for Conditional Use Permit-USS Verbena Solar LLC-move to Petitions, requests and communications; Altrichter/Glaeser, all in favor, motion carried

Approval of Treasurer Report and Balance Sheet;

Motion to approve Treasurer Report and Balance sheet with corrections as follows; Account 309-General Fund; transfer from savings, Outstanding Indebtedness Acct 305, has been paid off; Klucas/Eitel, all in favor, motion carried

Approval of Statement of Revenue and Expenditures;

Motion to approve Statement of Revenue and Expenditures;Altrichter/Glaeser, all in favor, motion carried.

Approval of Claims;

Motion to approve Claims; Altrichter/Glaeser, all in favor, motion carried

Approval of Utility Billing Information;

Motion to approve Utility Billing; Clerk to verify delinquent amounts and that bills were not doubled. Altrichter/Klucas. All in favor, motion carried

Approval of Bank Reconciliations – General Fund, Rehab and Pop

Motion to approve Bank Reconciliations; Klucas/Glaeser

Petitions, requests and communications

Planning & Zoning Report for Conditional Use Permit-USS Verbena Solar LLC-

Motion to Approve Conditional Use Permit with an escrow amount of \$10,000 for road damage if any; Glaeser/Altrichter; all in favor, motion carried

2022 McLeod County Aerial Photos

Motion to approve partnering with McLeod County for the aerial photos; Altrichter/Glaeser, all in favor, motion carried

Bennett Technologies Rate increase

Motion to approve Bennett Technologies rate increase; Klucas/Glaeser, all in favor, motion carried

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Documentation regarding \$272,502.49 Deposit from June
Motion to correct the deposit of \$272,502.49 from the General Checking to the General Savings; Klucas/Glaeser, all in favor, motion carried

Motion to transfer 6,115.00 from General to Capital Investment. Eitel/Glaeser, all in favor, motion carried

Ordinances and Resolutions;

Resolution No 2021-10 – Approval of Signature Powers
Motion to approve Resolution No 2021-10-Approval of Signature Powers; Eitel/Klucas, all in favor motion carried.
Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Glaeser-yea, Klucas-yea

Reports of Officers, Boards and Committees;

1. Police Department Report
Motion to Approve Police Department Report; Glaeser/Eitel, all in favor, motion carried
2. Emergency Services Report
 - A. Fire Department
Motion to Approve Fire Department Report; Glaeser/Altrichter, all in favor, motion carried
 - B. EMR Department
Motion to Approve EMR Department Report; Glaeser/Altrichter, all in favor, motion carried

Resolution No 2021-09 Approval of EMR Course
Motion to Approve Resolution 2021-09 Approval of EMR Course; Glaeser/Altrichter, all in favor, motion carried.
Members polled, Peirce-yea, Altrichter-yea, Eitel-yea, Glaeser-yea, Klucas-yea

- C. EMS Report
Motion to Approve EMS Report; Eitel/Altrichter, all in favor, motion carried
3. Maintenance - Water/Waste Water Report
 - MMS Report
 - MDH Drinking Water Report
 - Motion to Approve Maintenance – Water/Wastewater Report; Altrichter/Klucas, all in favor, motion carried

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Unfinished business;

Employee Review-Robin Johnson

Robin requested a closed meeting

Robin received a review of just shy of Meets Expectations.

Motion to approve a step increase; Glaeser/Altrichter, all in favor, motion carried

The meeting was reopened to the public at 8:35 pm.

Miscellaneous; and

Set a date for a Special Meeting

ADJOURN

Motion to Adjourn; Glaeser/Eitel, all in favor, motion carried.

Robin Johnson – City Clerk/Treasurer

Attest:

Mayor – Jason Peirce