

**City of Stewart Council Meeting Minutes  
January 11, 2021**

7:00 pm Call to Order the Regular Council Meeting

Pledge of Allegiance

Roll call; Mayor: Jason Peirce  
Council Member: Kevin Klucas  
Council Member: Curt Glaeser  
Council Member: Carol Altrichter  
Council Member – James Eitel

Approval of Minutes;

Motion to Approve December 14 Regular Meeting Minutes; Klucas/Eitel

Consent of Agenda;

Discussion of the Drainage of South Side of 212 ROW was added to the Maintenance Section

Motion to Approve the Consent of Agenda; Altrichter/Glaeser

Approval of Treasurer Report and Balance Sheet;

Motion to Approve the Treasurers Report and Balance Sheet; Klucas/Eitel

Approval of Statement of Revenue and Expenditures;

There were questions regarding the balances on the Statement of Revenue and Expenditures. The Clerk is to verify if the balances are correct through December.

Motion to Approve the Statement of Revenue and Expenditures; Glaeser/Klucas

Approval of Claims;

Motion to Approve the Claims; Altrichter/Glaeser

Approval of Utility Billing Information;

Motion to Approve the Utility Billing Information; Klucas/Glaeser

Approval of Bank Reconciliations – General Fund, Rehab and Pop

Motion to Approve July, August and September Bank Reconciliations with the clarification of a \$272,502.49 Deposit in June. Klucas/Altrichter

**Petitions, requests and communications**

Tim Gennrich-Address any concerns or questions regarding Land Rental plans.

Tim presented the council with 2 proposals for extension of his farmland rental agreement.

Motion to accept proposal # 2; Klucas/Altrichter, all in favor, motion carried.

**Ordinances and Resolutions;**

Resolution No. 2021-01 – Approve the Appointment for the Year 2021

Approval of Resolution 2121-01 – 2021 Year Appointments

Motion to approve the Resolution 2021-01 – 2020 Year Appointments

1. Appoint Council Member Klucas as Acting Mayor

Motion to Appoint Council Member Klucas as Acting Mayor; Altrichter/Klucas,

Motion failed

Members Polled, Klucas-yea, Altrichter-yea, Glaeser-ney, Eitel-ney, Peirce-ney

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2. Appoint Council Member Glaeser as Acting Mayor,  
Motion to Appoint Council Member Glaeser as Acting Mayor; Eitel/Glaeser, Motion carried

Members were polled: Glaeser – yea, Eitel – yea, Klucas – ney, Altrichter – ney, Peirce – yea

3. Approve Resolution No 2020-01- 2021 Appointments

Motion to Approve remaining 2021 Appointments as presented; Glaeser/Eitel, all in favor, motion carries

Resolution No. 2021-03 – Approve the Increase of Health Insurance Contributions

Motion to increase contribution to \$575.00; Klucas/No Second, motion failed

Motion to increase contribution to \$550.00; Klucas/Eitel, motion carried

Members polled, Peirce-yea, Altrichter-ney, Eitel-yea, Glaeser-ney, Klucas-yea

Resolution No. 2021-07 – Bowman Street City Resolution

Motion to Approve Resolution No. 2021-07; Glaeser/Altrichter; all in favor, motion carries

**Reports of Officers, Boards and Committees;**

1. Police Department Report

Motion to Approve Police Department Report; Glaeser/Altrichter, all in favor, motion carries

2. Emergency Services Report

Motion to Approve Fire Report; Klucas/Eitel, all in favor, motion carries

A. Fire Department

1. Approval of Resolution No. 2021-02 Approving a Contract with GP & M for Award Management (SAM) Agreement

Motion to Approve Resolution No 2021-02; Klucas/Glaeser, all in favor, motion carries

Members polled; Glaeser-yea, Eitel-yea, Klucas-yea, Peirce-yea, Altrichter-yea

2. Approval of Resolution No. 2021-04 Approving a FEMA/AFT Grant Application for the Purchase of Turnouts and SCBA

Motion to Approve Resolution No 2021-04; Glaeser/Eitel, motion carries

Members polled, Glaeser-yea, Eitel-yea, Klucas-ney, Peirce-yea, Altrichter-yea

3.Approval of Resolution No. 2021-06 Approving hiring a Grant Writer

Motion to Approve Resolution No 2021-06; Glaeser/Eitel, all in favor, motion passed

Members polled, Glaeser-yea, Eitel-yea, Klucas-ney, Peirce-yea, Altrichter-yea

4. Approval of Resolution No. 2021-08 – Acceptance of a Donation from Collins Twp.

Motion to Approve Resolution No. 2021-08; Klucas/Glaeser, all in favor, motion carried

Members polled, Glaeser-yea, Eitel-yea, Klucas-ney, Peirce-yea, Altrichter-yea

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B. EMR Department

Motion to Approve the EMR Report; Altrichter/Glaeser, all in favor, motion carried

1. Approval of Resolution No. 2021-05 Approving Additional Pay for Current EMS Assistant.

Motion to Approve Resolution No. 2021-05; Altrichter/Glaeser; all in favor, motion carried

Members polled, Glaeser-yea, Eitel-yea, Klucas-ney, Peirce-yea, Altrichter-yea

3. Maintenance - Water/Waste Water Report

Motion to Approve the Maintenance report; Altrichter/Eitel, all in favor, motion carried.

MMS Report

Unfinished business;

USDA Loan-we need to get quotes from 2-3 companies for the refinance of the USDA Loan.

New Business;

Employee Review-Michael Hansen

Michael Hansen received a Meets Expectations Review.

Motion to retain Michael as a full time employee; Klucas/Glaeser, all in favor, motion carries.

Miscellaneous; and

Set a date for a Special Meeting

ADJOURN

Motion to Adjourn; Klucas/Glaeser, all in favor, motion carries

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Robin Johnson – City Clerk/Treasurer

Attest:

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Mayor – Jason Peirce